

**HOLLYWOOD POLICE OFFICERS' RETIREMENT SYSTEM**  
**Office of Retirement**  
**4205 Hollywood Blvd., Suite 4**  
**Hollywood, Florida 33021**

**June 28, 2013**  
**10:30 AM**

**MINUTES**

A regular meeting of the Hollywood Police Officers' Retirement System was held on Friday, June 28, 2013, began at 10:35 AM, in the Office of Retirement, 4205 Hollywood Blvd., Suite 4, Hollywood, Florida 33021.

**PRESENT:** D. Strauss, Chairman, C. Marano, Secretary, R. Brickman, C. O'Brien, L. Wiener and P. Laskowski.

Also present were Kee Eng, City of Hollywood; Brendon Vavrica, Thistle Asset Consulting; David Griffin & Deneen Bingham, Buckhead Capital; Steve Cypen, Board Attorney of Cypen & Cypen and David M. Williams, Plan Administrator.

Excused Absence: V. Szeto

**READING OF THE WARRANTS**

The warrants since the last meeting were reviewed and executed by the Board of Trustees.

**APPROVAL OF THE MINUTES OF THE MAY 17, 2013 MEETING**

Mr. Strauss asked if there were any additions or corrections to the Minutes of the May 17, 2013 pension board meeting. Mr. Laskowski made a motion to approve the Minutes of the May 17, 2013 meeting, which was seconded by Mr. Brickman. All board members voted yes.

**ATTORNEY'S REPORT**

No formal report presented

**ADMINISTRATIVE REPORT**

Mr. Williams presented the Administrative Report to the Board.

**DROP LOANS:** Mr. Williams cited the respective member's loan requests. Outlined that the members have the funds in their personal DROP accounts to cover the loans and they have all been participants in the DROP plan for the required amount of time. No conflict exists with the 12-month rule. Mr. O'Brien made a motion to approve the DROP loans as noted, which was seconded by Mr. Brickman. All board members voted yes.

**RETURN OF PENSION CONTRIBUTIONS:** Mr. Williams advised the following terminated members requested a return of their pension contributions. The required paperwork has been completed.

<b>Member</b>	<b>Amount</b>
Carlos Perez	\$ 3,050.29
Nationwide Ret. Solutions - Alvin Joshua Pollock	\$16,434.46
Alvin Joshua Pollock	\$12,000.00

<b>Member - Con't</b>	<b>Amount</b>
Javier Duran	\$23,771.22
Natasha Bush	\$ 11,472.30
Ryan Liss	\$ 774.17
Erica Rockey	\$16,622.93

Mr. Brickman made a motion to approve the return of their pension contributions, which was seconded by Mr. O'Brien. All board members voted yes.

**FTIS (Fiduciary Trust) DATABASE COMPARISON:** Mr. Williams presented a "Rider to the Custodian Services Agreement" for the Board to discuss & consider. The Rider related to additional services being offered at no cost to the Fund, but FTIS explicitly wanted to be indemnified. The services related to quarterly death checks of retirees. Mr. Cypen indicated that he would never agree to indemnify FTIS. Mr. Williams will follow up with FTIS with regard to this matter.

**VALUATION REPORT:** Mr. Williams provided a copy of a letter from Mr. Joseph Edmonds, Actuary, State of Florida Division of Retirement, dated June 17, 2013. The letter cited that the 2012 valuation report was not state approved. Mr. Williams indicated that the Board's Actuary, Mr. Jose Fernandez is vigorously addressing this matter with Mr. Keith Brinkman, State of Florida. Further details to follow as warranted.

**CAPITAL CALL:** Mr. Williams informed the Board that American Realty Advisors made a capital call for \$1,575,000.00 on July 1, 2013. After consulting with Mr. Brendon Vavrica & Mr. John McCann of Thistle Asset Consulting, the assets are scheduled to come from the Rhumblin Account. All the required actions were undertaken by Mr. Williams, and a seamless transition is expected. Mr. Williams reminded the Board that they made a commitment to this manager (American Realty Advisors) in the amount of \$7,500,000.00. From that amount only \$1,125,000.00 has been called to date.

#### QUARTERLY PRESENTATIONS

##### Buckhead Capital

Mr. David Griffin appeared before the Board to review the Buckhead Capital portfolio. Mr. Griffin stated the market value of Buckhead Account was at \$19,971,607.00, as of March 31, 2013. For the quarter ending March 31, 2013, the total fund of the Buckhead portfolio returned 10.41%, compared to 12.31% for the Russell 1000 Value. For the fiscal year, the Buckhead portfolio returned 9.65% compared to the Russell 1000 Value Index 14.02%. The one year return was 11.70% for the Buckhead portfolio vs. 18.77% for the benchmark. For the longer term, the Buckhead portfolio return on a five year basis was 5.05% vs. 4.85% for the benchmark.

Mr. Griffin strongly outlined why the high quality Buckhead portfolio underperformed the lower quality market return. Mr. Griffin cited the rate of return for "B or worse rated" equity positions was valued at 17.0% over the last year. Mr. Griffin reflected that the Buckhead portfolio was positioned in higher quality holdings. It was cited that 75% of the portfolio was rated B+ or better. Sector diversification was also reviewed. Portfolio performance drivers and detractors were outlined. Mr. Griffin explained any over/under weighting in the portfolio relative to the market.

OPEN BOARD DISCUSSION

Nothing to report

MEETING ADJOURNED

There being no further business, the meeting was adjourned at 11:01A.M.

The next scheduled meeting is July 28 2013 at 10:30 AM.

Respectfully submitted,

C. Marano, Secretary

APPROVED:

D. Strauss, Chairman