



CITY of HOLLYWOOD, FLORIDA

Office of the City Manager

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Wazir A. Ishmael, Ph.D.
City Manager

October 13, 2016

Mr. Dave Williams, Plan Administrator
Board of Trustees of the City of Hollywood
Police Officers' Retirement System
4205 Hollywood Boulevard, Suite 4
Hollywood, Florida 33021

Re: Pension Task Force Meetings

Dear Mr. Williams:

Thank you again for your positive response to my earlier request to establish a working Pension Task Force. I believe it is an important step and is much appreciated. I also believe that all three of the Pension Plans Boards of Trustees have addressed the subject of identifying their four recommended representatives: one trustee, one administrator, one actuary, and one retiree. With that in mind, we should now proceed and begin meeting to address our issues of mutual concern, understanding we are all desirous of financially healthy and viable pension plans to deliver appropriate benefits in the future.

Since each of the Pension Plans have their own unique experiences and issues, it will be most productive to have separate meetings for each, directly with those of us representing the City. In order to get organized and establish a regular meeting schedule and initial agenda; would you please provide the following:

1. The names and contact information for your selected representatives
2. The days and timeframes each month for regular meeting calendars
3. My suggestion is to hold meetings on the second or fourth week of the month at City Hall in Room 215. The meetings could be any day Monday-Thursday at 3:00 p.m.
4. Any preferred approaches to conducting meetings
(The City will provide support staffing for meetings if desired)
5. Agenda topics/issues to be addressed, I offer the following as potential ones:
 - Actuarial Assumptions, Rates, Demographics, Timing
 - Pension Fund Investment Policies/Management
 - Pension Ordinance Amendments

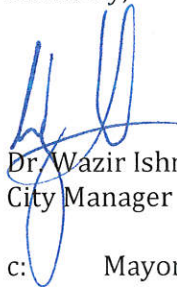
Our Mission: We are dedicated to providing municipal services for our diverse community in an atmosphere of cooperation, courtesy and respect.
We do this by ensuring all who live, work and play in the City of Hollywood enjoy a high quality of life.

"An Equal Opportunity and Service Provider Agency"

- Pension Administration/Costs
- Member Contribution Percentages
- Benefits Options/Restructuring
- Pension Plan Mergers/Migrations/Alternatives
- 13th Check Distributions
- Communication, Relationship Building, Conflict Resolution

Thank you again for your interest and cooperation. If you would please provide this information and feedback as soon as possible, we will get underway. I look forward to making progress toward improved working relationships and fiscally healthy pension plans, under mutually beneficial conditions.

Sincerely,



Dr. Wazir Ishmael
City Manager

c: Mayor, Vice Mayor, and City Commissioners
City Attorney